

# CCD Quick Reference Guide:

*Revised 8/22/18*

## Student Absences / Program Cancellations

- Check the **CCD Class Calendar** for the chapter, material, and assignment for the week the student is absent.
- Go to <http://aliveinchrist.osv.com/family>
- Click on the "IN THE HOME" tab in the menu bar at the top of the webpage.
- Select the appropriate **Grade Tab** and download the chapter assigned that week.
- Work at home with your child using the downloaded lesson plan in completing the chapter assignment and any homework due as indicated by the CCD Class Calendar.
- Once the chapter work has been completed in the workbook, the student ***MUST*** complete the online e-assessment for the chapter. The e-assessment can be accessed via the **Student and Family** tab at [http://aliveinchrist.osv.com/family/eassessment\\_selector](http://aliveinchrist.osv.com/family/eassessment_selector) and then selecting the Grade, Unit, and Chapter. The e-assessment should be sent to the student's catechist at the email address provided by the catechist.
- Parents must create a user account to send eAssessments. The link to register is [http://aliveinchrist.osv.com/members/register\\_parents](http://aliveinchrist.osv.com/members/register_parents)

## Snow Emergencies / Program Cancellations

In the event of inclement weather, tune your radio to KYW News Radio 1060 AM. Internet users can log on to [www.kyw1060.com](http://www.kyw1060.com) for a complete list of school closings and community cancellations.

**St. Albert the Great School Closing Number is 328.**

We will make an announcement on KYW's community cancellation bulletins and send email notification to those families who provided an email address at the time of registration. This will be the only forms of notification provided about program cancellations.

**IF PHILADELPHIA PUBLIC AND PAROCHIAL SCHOOLS ARE CLOSED OR ARE DISMISSED EARLY DUE TO INCLEMENT WEATHER, THEN CCD CLASSES WILL BE CANCELLED FOR THAT DAY AS WELL.**

Parent are responsible for completing the weekly assignment in the event of any program cancellation. See Student Absences / Program Cancellation above for expectations and procedures.